

Vacancy Notice

Position: System Administrator

Category: IT Support Staff

Qualifications: Graduate with diploma in computer hardware and networking **or** BCA **or** Diploma in Computer Engineering or equivalent. Applicants with B. Tech. Computer Engineering / MCA will also be considered. Mathematics up to Senior Secondary is must. The candidate should have good written and oral communication skills in English.

Knowledge of the following:

- LAN, Management of File and Print Server running UBUNTU Linux, Apache web server, SSH, DHCP, DNS, SQUID Proxy, SAMBA, CUPS, MYSQL.
- Open source applications, firewall, Proxy Server for Internet sharing, sever backup.
- Wi-Fi network using CISCO Access Points.
- Laptops, Desktop based on Windows and MAC, connecting them to Internet and knowledge of IP setting.
- Installing software and network printer in computers.
- Computer hardware, antivirus and anti-malware software.
- Website development based on CMS (Content Management Systems) like Wordpress, Joomla etc.
- Windows OS, MS Office, Adobe Photoshop and Dreamweaver.
- Handling Audio Visual equipment like Projectors and connecting them to laptops for presentation, video conferencing system setup, etc.
- Handling data in any statistical software is added advantage.

Experience: *Not more than 2 years*

Salary: Up to Rs. 25000 per month depending on qualifications and experience.

Last date to apply: January 20, 2017

How to apply: Send your CV to vacancy@econodse.org or send print copy of your CV to:
The Director, Centre for Development Economics, Delhi School of Economics, Delhi 110007.